**TERMS OF REFERENCE**

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| Project Client | : | DENR-NCR |
| Contract Title | : | Technical Consultant for Organizing and Training for Biodiversity Friendly Enterprise in LPPCHEA |
| Duration | : | 6 Months |
| Project Cost | : | PHP 250,000.00 inclusive of taxes |

1. Scope of Work
   1. DENR-NCR is in need of a technical consultant that shall assist DENR-NCR in organizing and training nearby communities of LPPCHEA on biodiversity friendly enterprises including but not limited to ecotourism and related enterprises.
   2. The technical consultant shall design a program to which shall assist the nearby communities of LPPCHEA in identifying the most appropriate biodiversity friendly enterprises in LPPCHEA.
   3. The technical consultant shall facilitate minimum of 5 workshops/trainings that shall to identify, organize and train the community members on biodiversity friendly enterprises.
   4. The technical consultant shall submit a documentation report for every workshop conducted and the final documentation report as the final output
   5. DENR-NCR shall shoulder the cost of the meetings including the venue, meals and hotel accommodations if necessary.
2. Deliverables and Schedule of Payment

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| **Outputs** | **Payment Schedule** |
| Mobilization fund | 15% of the total contract price |
| Conduct of every workshop (up to 5), upon submission of the documentation report | 10% of the total contract price |
| Upon submission of the draft Terminal Documentation Report | 20% of the total contract price |
| Upon approval of the Terminal Report | 15% of the total contract price |

1. Qualifications
   1. Must have undertaken projects of similar or greater scale.
   2. Must be able to deliver within the deadlines agreed upon.

Prepared by:

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Information Officer II

Approved by:

AIDA E. ESGUERRA

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